

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS

**Community Relations
USE OF FACILITIES**Application for Use of Facilities

Any persons applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

Persons, organizations, or groups requesting the use of school facilities or grounds owned by the County Board or leased by the County Superintendent shall contact the Senior Director of Facilities & Operations or designee. The Senior Director of Facilities & Operations or designee shall determine if school facilities or grounds are available to accommodate the request. If school facilities or grounds are available to accommodate the request, the requesting party shall submit the following to the Senior Director of Facilities & Operations or designee:

1. Facilities Request Form for Outside Agencies, which form shall be obtained from and, upon completion, submitted to the Senior Director of Facilities & Operations or designee.
2. Facilities Use Agreement for Outside Agencies, the form of which shall be obtained from and, upon completion, submitted to the Senior Director of Facilities & Operations or designee.
3. Proof of insurance and additional insured endorsement as set forth in the Facilities Use Agreement for Outside Agencies.

No school facilities or grounds will be held for any outside person, organization, or group until all documents referenced above have been submitted to and approved by the Senior Director of Facilities & Operations or designee.

Community Use

Subject to County Superintendent and County Board policies and County Superintendent regulations, school facilities and grounds shall be available to citizens, community groups, and organizations for the following purposes:

1. Public, literary, scientific, recreational, educational, or public agency meetings.
2. The discussion of matters of general or public interest.
3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization.
4. Child care programs to provide supervision and activities for children of preschool and elementary school age.
5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies.

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS

6. Supervised recreational activities including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination.
7. A community youth center.
8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare.
9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization. A veterans' organization means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any of its territories. (Military and Veterans Code 1800.)
10. Bicycle, scooter, electric bicycle, motorized bicycle, or motorized scooter safety instruction for students by local law enforcement, public agencies, nonprofit associations, or organizations specified in Education Code 38134.
11. Other purposes deemed appropriate by the County Superintendent or County Board.

Restrictions

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual, group, or organization for the commission of any crime or any act prohibited by law.
2. Any use which is inconsistent with the use of the school facility for school purposes or which interferes with the regular conduct of school or school work.
3. Any use which involves the possession, consumption, or sale of alcoholic beverages or any restricted substances, including tobacco use.

The County Superintendent or designee may exclude certain facilities from non-school use for safety or security reasons.

Damage and Liability

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damages caused by the activity. The County Superintendent or designee may charge the amount necessary to repair the damages and may deny the group, organization, or person further use of school facilities or grounds.

Any group, organization, or person using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of school facilities or grounds. The group, organization, or person shall bear the cost of insuring against this risk and defending herself/himself/itself against claims arising from this risk.

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS

Groups, organizations, or persons shall provide the County Superintendent or designee with evidence of insurance against claims arising out of their own negligence, acts, or omissions when using school facilities or grounds. Groups, organizations, or persons shall name the County Board and its volunteers and agents, and the County Superintendent and County Superintendent employees, volunteers, and agents as an additional insured on the group's, organization's, or person's general liability policies.

As permitted, the County Superintendent or designee may require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facility being used.

Adopted: 06/15/1995

Amended: 11/18/2010, 10/18/2018, 12/12/2023