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**FRESNO COUNTY BOARD OF EDUCATION****Board Bylaws**  
**COUNTY BOARD COMMITTEES**

The County Board may establish County Board committees on matters within its jurisdiction whenever it determines that such committees would benefit the County Board. The County Board shall define the duties, responsibilities, authority and term of a County Board committee at the time of the committee's establishment. Unless specifically authorized by the County Board to act on its behalf, County Board committees shall act in an advisory capacity only.

The County Board president shall appoint all committees with County Board approval. The president may be a member of any such committee, and shall have the right to attend the meetings of any committee as a participating but non-voting member.

Committee Meetings

County Board committees, other than advisory committees with less than a majority of County Board members as discussed below, shall provide public notice of their meetings and conduct these meetings in accordance with state open meeting laws. An agenda of any such committee meeting shall be posted not less than 24 hours prior to the meeting. Meetings of advisory committees or standing committees for which an agenda is posted at least 72 hours in advance of the meeting, shall be considered as regular meetings of the Board, for purposes of the Brown Act. (Government Code 54954.)

County Board advisory committees composed solely of less than a majority of the members of the County Board are not subject to open meeting laws unless they are standing committees that have a continuing subject matter jurisdiction or a meeting schedule established by the County Board. (Government Code 54952.)

Standing committees with continuing subject matter jurisdiction include but are not limited to those responsible for providing advice on finance, County Board policy, governmental relations, curriculum development, and program evaluation, at the County Board's request. An ad hoc committee formed for a limited term and charged with accomplishing a specific task in a short period is not a standing committee.

When a majority of the members of the County Board attend an open and noticed meeting of a standing committee, the County Board members who are not members of the standing committee shall attend only as observers. (Government Code 54952.2.)

At the request of the County Board, the County Superintendent or designee may serve and/or nominate any County Superintendent staff member to serve as an advisor to or as a non-voting member of a County Board committee.

Whenever so charged, County Board committees may actively seek input and participation by parents/guardians, staff, community and students and may consult with local public boards and agencies.

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**Committee Reports and Recommendations**

County Board committees shall report their activities and/or recommendations to the County Board at an open meeting of the County Board, except in matters on which a closed session is required or allowed by law.

When a County Board committee composed exclusively of County Board members has provided for public comment on an item at a public meeting before or during the committee's consideration of the item, the County Board may or may not provide for public comment on the item at a subsequent County Board meeting. Public comment shall be afforded, however, if the County Board determines that the item has been substantially changed since it was heard by the committee. (Government Code 54954.3.)

Adopted: 10/20/2011

Amended: 11/15/2018

**Legal Reference****Education Code**

1040 Duties and responsibilities; county boards of education

1042 County boards; authority

**Government Code**

54952 Legislative body, definition

54952.2 Definition of meeting

54954 Time and place of regular meetings; special meetings; emergencies

54954.3 Opportunity for public to address legislative body

54956 Special meeting notices

54956.5 Emergency meeting notices

**Attorney General Opinions**

81 Ops.Cal.Atty.Gen. 156 (1998)

80 Ops.Cal.Atty.Gen. 308 (1997)

79 Ops.Cal.Atty.Gen. 69 (1996)

**Management Resources****Web Sites**

CSBA: <http://www.csba.org>

California County Boards of education: <http://www.theccbe.org>