

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
FRESNO COUNTY BOARD OF EDUCATION

Administration**COUNTY SUPERINTENDENT RESPONSIBILITIES AND DUTIES**

The County Superintendent, as an elected officer and working in cooperation with the County Board, assumes the administration and leadership responsibilities for the schools, programs, and operations of the County Superintendent and/or County Board. It is the County Superintendent's responsibility to provide a staff to carry out legislative mandates for educational and other services in accordance with laws enacted by the legislature and the regulations of the State Board of Education and the Superintendent of Public Instruction.

As an elected officer of the State of California, the County Superintendent has numerous duties and responsibilities assigned directly to the office by action of the legislature, and it is expected that the County Superintendent will assume those responsibilities and perform those duties as required.

The County Superintendent of Schools is expected to:

1. Guide the County Board in compliance with the various requirements of federal, state, and local laws and regulations.
2. Keep the County Board and the public informed on the programs and services under his/her jurisdiction, and make such recommendations for change and improvement as he/she believes are necessary or desirable for the proper operation of the county office of education.
3. Inform the County Board on educational development that affect the policies of the County Board.
4. Administer the county office of education school programs and services efficiently and effectively.

The County Superintendent shall present the following matters and others as required by law to the County Board for its consideration and action:

1. Annual budget of the County Superintendent. (Education Code 1040.)
2. Temporary transfers to a school district or charter school that does not have sufficient money to its credit to meet current operating expenses from the county school service fund, in amounts and at times that the County Superintendent deems necessary. (Education Code 42621.)
3. Membership of the County Board in professional societies, associations, and organizations. (Education Code 1095.)
4. Appeals of inter-district transfer attendance requests denied by school district governing boards. (Education Code 46601.)

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5. Courses of study for county community schools and juvenile court schools as recommended by the County Superintendent. (Education Code 1983, 48645.3.)
6. Agreements with school districts or community college districts in the county to provide for the use by the districts of audio-visual equipment and apparatus. (Education Code 1250.)
7. Matters pertaining to a regional occupational program maintained by the County Superintendent, including minutes and recommendations of the Fresno ROP Advisory Board of Management. (Education Code 52310.5.)
8. Policies pertaining to juvenile court schools and other matters within the jurisdiction of the County Board. (Education Code 1040.)
9. Conflict of interest code for County Board members and designated consultants. (Government Code 87300.)
10. Appeals of student expulsions ordered by school district governing boards within the county. (Education Code 48919.)
11. Appeals of charter school petitions denied, non-renewed, or revoked by school districts within the county. (Education Code 47605, 47607.)
12. Local control and accountability plan ("LCAP") and any updates thereto for schools and programs under the County Board's authority. (Education Code 52067, 52068.)
13. County Superintendent salary or any increase in the salary, financial remuneration, benefits, or pension of the County Superintendent. (California Constitution, Art. IX, § 3.1; Education Code 1209.)
14. Report of the annual audit provided for the County Superintendent. (Education Code 1040.)
15. Interim budget reports presented by the County Superintendent. (Education Code 1240.)
16. Resolution to identify the estimated appropriations limit for the county office of education for the current fiscal year and the actual appropriations limit for the county office of education for the preceding fiscal year. (Education Code 1629.)
17. Disposal of any item of personal property worth over \$25,000 that belongs to the County Board or County Superintendent. (Education Code 1279.)

The County Superintendent shall be responsible for the administration and operation of the county office of education, superintend the schools within Fresno County, maintain responsibility for the

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fiscal oversight of each school district in Fresno County, and carry out other duties and responsibilities as set forth in law and policies.

The County Superintendent may initiate and carry on any program or activity, or otherwise act in any manner that is not in conflict with or inconsistent with, or preempted by, any law and that is not in conflict with the purposes for which the County Superintendent's office is established.

The County Superintendent, to the extent allowed by law, may delegate to staff any duties imposed upon him/her by law or policies.

Adopted: 11/16/1995

Amended: 11/15/2018

Legal ReferencesEducation Code

1040 Duties and responsibilities; county boards of education
1095 Membership in organizations
1209 Increase of salary, remuneration, benefits, or pension of county superintendent of schools
1240-1281 Duties, responsibilities, and general powers of county superintendents
1629 Resolution to identify appropriations limits
1703 Coordination of courses of study and services
1983 Courses of study; classes and programs
2600-2603 Transcript and description of school district boundaries
5031 District boundary maps and county committee records
5302 School district and community college district election
10604 Coordination and cooperation of school districts, county superintendents, and California Department of Education
17560 Petition protesting dedication or conveyance
22455, 23007 Responsibilities relating to State Teachers' Retirement System
35038 Appointment of school district clerk if no election by school district
35100 Assumption of powers and duties for newly formed school district
35160-35160.2 Authority to carry program or activity or act
42127.6 Determination and notice of fiscal distress of school district
42131 Obligations relating to school districts with negative or qualified certification
42621 Temporary transfer to school district or charter school from county school service fund and provisions for repayment
42630-42652 Orders, requisitions, and warrants
46601 Failure to approve interdistrict attendance; appeal to county board
47600-47616.5 Charter Schools Act of 1992, as amended
48403 Petition in juvenile court regarding truant
48602 Powers and duties; report of average daily attendance
48645-48648 Juvenile court schools
48919 Expulsion and appeals to county board
52066-52068 Adoption of local control and accountability plan
52070 Local control and accountability plan of school districts
52071 Technical assistance to school districts

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52310.5 Governing boards of regional occupation program or center

54404 Consultative and coordination services

60610 Assistance with testing programs

74104, 74134, 74153 Transmission of school district organization petition

Government Code

3547.5 Issuance of qualified or negative certification of school districts not adopting necessary budget revisions

20610, 20617, 20063 Contract and responsibilities relating to Public Employees' Retirement System

24000 County officers enumerated

87300 Adoption of conflict of interest code

California Constitution

Cal. Const., Article IX, § 3.1 Qualifications and compensation of county superintendents