

## FRESNO COUNTY SUPERINTENDENT OF SCHOOLS

**Students**  
**HEALTH CARE AND EMERGENCIES**Emergency Contact Information

In order to facilitate contact in case of an emergency or accident, the lead site administrator shall annually request that parents/guardians provide the following information:

1. Home address and telephone number.
2. Parent/guardian's business address and telephone number.
3. Parent/guardian's cell phone number and email address, if applicable.
4. Name, address, and telephone number of an alternative contact person to whom the student may be released and who is authorized by the parent/guardian to care for the student in cases of emergency or when the parent/guardian cannot be reached.
5. Local physician to call in case of emergency.

In addition, parents/guardians shall be encouraged to notify the school or program administration whenever their emergency contact information changes.

Notification/Consent for Medical Treatment

Whenever a student requires emergency or urgent medical treatment while at school or a school-sponsored activity, the lead site administrator shall contact the parent/guardian or, if the parent/guardian cannot be reached, another person identified on the emergency contact form in order to obtain consent for the medical treatment.

If the student's parent/guardian or other contact person cannot be reached to provide consent, the lead site administrator or designee may seek reasonable medical treatment for the student as needed, unless the parent/guardian has previously filed with the County Superintendent a written objection to any medical treatment other than first aid.

A person who has filed with the County Superintendent a completed caregiver's authorization affidavit pursuant to Family Code 6550-6552 shall have the right to consent to or refuse school-related medical care on behalf of the minor student. The caregiver's authorization shall be invalid if the County Superintendent receives notice that the minor student is no longer living with the caregiver or if the County Superintendent or designee has actual knowledge of facts contrary to those stated on the affidavit. (Family Code 6550)

The caregiver's consent to medical care shall be superseded by any contravening decision of the parent or other person having legal custody of the student, provided that this contravening decision does not jeopardize the student's life, health, or safety. (Family Code 6550)

**FRESNO COUNTY SUPERINTENDENT OF SCHOOLS**Automated External Defibrillators

When an automated external defibrillator (AED) is placed in a County Superintendent-operated school or facility, the County Superintendent or designee shall notify an agent of the local emergency medical services agency of the existence, location, and type of AED acquired. (Health and Safety Code 1797.196, 1797.200)

The County Superintendent or designee shall ensure that any AED placed at a school or other facility is:

1. Maintained and tested according to the operation and maintenance guidelines set forth by the manufacturer.
2. Tested at least biannually and after each use.
3. Inspected at least every 90 days for potential issues related to operability of the device, including a blinking light or other obvious defect that may suggest tampering or that another problem has arisen with the functionality of the AED.

Additionally, the County Superintendent or designee shall comply with all laws and regulations governing the placement of an AED and maintain required records of the AED maintenance and testing. (Health and Safety Code 1797.196)

The County Superintendent or designee shall develop a written plan which describes the procedures to be followed in the event of a medical emergency, including an emergency that may involve the use of an AED. These procedures should include, but not be limited to, requirements for immediate notification of the 911 emergency telephone number in the event of an emergency that may involve the use of an AED.

Administration of any school or program with an AED shall annually provide information to County Superintendent employees that describes: (Health and Safety Code 1797.196)

1. Sudden cardiac arrest.
2. The school's emergency response plan.
3. The proper use of an AED.

Instructions on how to use the AED, in no less than 14-point type, shall be posted next to every AED. In addition, employees shall be notified annually of the location of all AED units on campus or other facilities and be provided information about who they can contact if they want to voluntarily take AED or cardiopulmonary resuscitation training. (Health and Safety Code 1797.196)

For each County Superintendent/County Board building where an AED is placed, The County Superintendent or designee shall annually offer a demonstration to at least one staff member on how to use an AED properly in an emergency. (Health and Safety Code 1797.196)

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The lead site administrator of any County Superintendent-operated school serving students in grades 6-12 that has an AED placed in the school shall annually notify students as to the location of all AEDs on campus. (Health and Safety Code 1797.196)

**Trauma Kits**

Any County Superintendent/County Board school or other facility with an occupancy of 200 or more that was constructed on or after January 1, 2023, or was constructed prior to January 1, 2023, and modified or renovated as specified, shall acquire and place at least six trauma kits on the premises of the building in an easily accessible and recognizable container. (Health and Safety Code 19310)

All trauma kits acquired and placed on County Superintendent/County Board premises shall be inspected every three years to ensure that all materials, supplies, and equipment contained in the trauma kit are not expired, and replace any expired or missing materials, supplies, and equipment as necessary. After a trauma kit is used, it shall be restocked and any materials, supplies, and equipment replaced as necessary to ensure that all materials, supplies, and equipment required to be contained in the trauma kit are contained in the trauma kit. (Health and Safety Code 19310)

Adopted: undated

Amended: 10/15/2020, 03/19/2026