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FRESNO COUNTY SUPERINTENDENT OF SCHOOLS  
FRESNO COUNTY BOARD OF EDUCATION

**Business****UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES**

In awarding contracts for public works projects, the County Board and County Superintendent desire to obtain the best value and ensure the qualifications of contractors to complete the project in a satisfactory manner. The County Board and County Superintendent have, by resolution, adopted the procedures set forth in the Uniform Public Construction Cost Accounting Act pursuant to Public Contract Code 22030-22045, including the informal bidding procedures as allowed by law.

The County Board delegates to the County Superintendent or designee the responsibilities to award any contract eligible for informal bidding procedures, and to develop and approve plans, specifications, and working details for all public projects that do not require formal bidding procedures.

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading legal requirements for competitive bidding. (Public Contract Code 22033.)

Projects awarded through the UPCCAA shall be subject to the cost accounting procedures established by the California Uniform Construction Cost Accounting Commission. (Public Contract Code 22030.)

**Emergency Actions**

When formal bids are required by law but an emergency necessitates immediate repair or replacements, the County Board may, upon a four-fifths vote, proceed to replace or repair a facility or delegate to any non-elected officer the authority to order any such actions without adopting plans, specifications, strain sheets, or working details or giving notice for bids to let contracts. The work may be done by day labor under the direction of the County Board and/or contractor. The emergency action shall subsequently be reviewed by the County Board in accordance with Public Contract Code 22050 and shall be terminated at the earliest possible date that conditions warrant, so that the remainder of the emergency action may be completed by giving notice for bids to let contracts. (Public Contract Code 1102, 22035, 22050.)

Adopted: 11/15/2018

**Legal References****Public Contract Code**

1102 Definition of emergency  
20110-20118.4 Local Agency Public Construction Act; school districts  
22000-22020 California Uniform Construction Cost Accounting Commission  
22030-22045 Alternative procedures for public projects (UPCCAA), especially:  
22032 Applicability of procedures based on amount of project  
22034 Informal bidding procedure

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22035 Emergency need for repairs or replacement  
22037-22038 Formal bidding procedures  
22050 Alternative emergency procedures

**Management Resources**

California Uniform Construction Cost Accounting Commission Publications  
Cost Accounting Policies and Procedures Manual  
Frequently Asked Questions

Web Sites

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

California Uniform Construction Cost Accounting Commission: [http://www.sco.ca.gov/ard\\_cuccac.html](http://www.sco.ca.gov/ard_cuccac.html)