

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS

FRESNO COUNTY BOARD OF EDUCATION

### **Community Relations VOLUNTEER ASSISTANCE**

The County Superintendent and County Board recognize that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the relationships with the community. The County Superintendent and County Board encourage parents/guardians and other members of the community to share their time, knowledge, and abilities with students.

The County Superintendent or designee shall develop and implement a plan for recruiting, screening, and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. The County Superintendent or designee may also recruit community members to serve as mentors to students and/or make appropriate referrals to community organizations.

The County Superintendent and County Board prohibits harassment of any volunteer on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. (Government Code 12940.)

As appropriate, the County Superintendent or designee shall provide volunteers with information about school goals, programs, and practices and an orientation or other training related to their specific responsibilities. County Superintendent employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

Volunteer work shall be limited to those projects that do not replace the normal duties of classified staff. The County Superintendent and County Board nevertheless encourage volunteers to work on short-term projects to the extent that they enhance the classroom or school, do not significantly increase maintenance workloads, and comply with employee-negotiated agreements.

Volunteers shall act in accordance with County Superintendent and County Board policies, County Superintendent regulations, and school rules. The County Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

The County Superintendent or designee may develop a means for recognizing the contributions of volunteers.

The County Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.

#### Workers' Compensation Insurance

The County Superintendent and County Board desire to provide a safe environment for volunteers and minimize their exposure to liability.

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Upon adoption of a resolution by the County Board, volunteers shall be entitled to workers' compensation benefits for any injury sustained while engaged in the performance of services for the County Superintendent. (Labor Code 3364.5.)

Adopted: 03/21/2013

Amended: 10/18/2018

**Legal Reference**Education Code

8482-8484.6 After School Education and Safety program  
8484.7-8484.9 21st Century Community Learning Center program  
35021 Volunteer aides  
35021.1 Automated records check  
35021.3 Registry of volunteers for before/after school programs  
44010 Sex offense; definition  
44814-44815 Supervision of students during lunch and other nutrition periods  
45125 Fingerprinting requirements  
45125.01 Interagency agreements for criminal record information  
45340-45349 Instructional aides  
45360-45367 Teacher aides  
48981 Parental notification  
49024 Activity Supervisor Clearance Certificate  
49406 Examination for tuberculosis

Government Code

3543.5 Prohibited interference with employees' rights  
12940 Prohibited discrimination and harassment

Health and Safety Code

1596.7995 Immunization requirements for volunteers in child care center or preschool  
1596.871 Fingerprints of individuals in contact with child day care facility clients

Labor Code

1720.4 Public works; exclusion of volunteers from prevailing wage law  
3352 Workers' compensation; definitions  
3364.5 Authority to provide workers' compensation insurance for volunteers

Penal Code

290 Registration of sex offenders  
290.4 Information re: sex offenders  
290.95 Disclosure by person required to register as sex offender  
628.81 Sex offender; permission to volunteer at school

Code of Regulations, Title 22

101170 Criminal record clearance  
101216 Health screening, volunteers in child care centers

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United States Code, Title 20

6319 Qualifications and duties of paraprofessionals, Title I programs

Attorney General Opinions

62 Ops.Cal.Atty Gen. 325 (1979)

Public Employment Relations Board Decisions

Whisman Elementary School District (1991) PERB Decision No. 868

**Management Resources**

Web Sites

CSBA: <http://www.csba.org>

California Department of Education, Parents/Family and Community: <http://www.cde.ca.gov/ls/pf>

California Department of Justice, Megan's Law: <http://www.meganslaw.ca.gov>

California Parent Teacher Association: <http://www.capta.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>